

# ***\*Moriah Property Management\****

*605 Elaine Street*

*Keller, Texas 76248*

*Ph. (817)431-2273 Fax (817)431-2264*

## ***Instructions for Applicants & Realtors***

1. Applicant must thoroughly complete application, including signatures as indicated. There is a **\$45 non-refundable** application fee per individual or married couple payable to Moriah Property Management. Attach copies of last 2 pay stubs and drivers licenses of all applicants/occupants over 18. Incomplete applications or applications without signatures or correct fees will not be processed.
2. Bring the completed application & fee to 605 Elaine Street, Keller, Texas. Leave the application & fee in the drop box on the porch if no one is available.
3. Most applications can be approved or denied within 24 hours. Upon approval, Moriah Property Management will meet with applicants to sign the lease agreement and collection of deposits.
4. Pets are approved on an individual basis with an additional pet deposit to be determined at that time.
5. Realtors: You may register your client with us but you must show the property to receive compensation. Please instruct your client to put your contact information on the application and/or attach your business card. Commission to a co-operating broker is 25% of a full months rent.
6. Rental Criteria: Your application will be approved or denied based on the following criteria. 1) criminal history 2) previous rental history 3) current income 4) credit history 5) failure to provide accurate or complete information on the application or any other lawful reason. Signing this acknowledgement indicates you have read & understand our required criteria.

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Applicant Signature

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Applicant Signature

For a list of our other available properties visit: [www.moriahpm.com](http://www.moriahpm.com)  
“LIKE” us on facebook!

# **\*Moriah Property Management\***

605 Elaine Street

Keller, Texas 76248

817-431-2273 Fax 817-431-2264

[eileen@moriahpm.com](mailto:eileen@moriahpm.com)

Property Address: \_\_\_\_\_ Preferred Move-In Date \_\_\_\_\_ Todays Date \_\_\_\_\_

## **Applicant:**

Name \_\_\_\_\_

Phone: \_\_\_\_\_ (wk) \_\_\_\_\_

Soc. Sec # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Drivers Lic # \_\_\_\_\_ State: \_\_\_\_\_

e-mail address \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Eye Color: \_\_\_\_\_ Hair Color \_\_\_\_\_

Marital Status:  Married (How Long?) \_\_\_\_\_

Are you a U.S Citizen?  Yes  No

Do you or any occupant smoke? Yes  No

## **Spouse:**

Name \_\_\_\_\_

Phone: \_\_\_\_\_ (wk) \_\_\_\_\_

Soc. Sec # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Drivers Lic # \_\_\_\_\_ State: \_\_\_\_\_

e-mail address \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Eye Color: \_\_\_\_\_ Hair Color \_\_\_\_\_

Marital Status:  Single  Divorced  Widowed  Separated

Are you a U.S Citizen?  Yes  No

## **List of All Residences:** (Start with Current Residence) (If the same, No need to fill out)

Address: \_\_\_\_\_ Apt# \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Landlord: \_\_\_\_\_ Monthly Rent\$ \_\_\_\_\_

Landlords No# \_\_\_\_\_ Fax# \_\_\_\_\_

Date moved in \_\_\_\_\_ Date Moved out \_\_\_\_\_

Address: \_\_\_\_\_ Apt# \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Landlord: \_\_\_\_\_ Monthly Rent\$ \_\_\_\_\_

Landlords No# \_\_\_\_\_ Fax# \_\_\_\_\_

Date moved in \_\_\_\_\_ Date Moved out \_\_\_\_\_

Address: \_\_\_\_\_ Apt# \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Landlord: \_\_\_\_\_ Monthly Rent\$ \_\_\_\_\_

Landlords No# \_\_\_\_\_ Fax# \_\_\_\_\_

Date moved in \_\_\_\_\_ Date Moved out \_\_\_\_\_

Address: \_\_\_\_\_ Apt# \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Landlord: \_\_\_\_\_ Monthly Rent\$ \_\_\_\_\_

Landlords No# \_\_\_\_\_ Fax# \_\_\_\_\_

Date moved in \_\_\_\_\_ Date Moved out \_\_\_\_\_

## **Employment:** (Start with current employer)

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Supervisor # \_\_\_\_\_

Monthly Income:\$ \_\_\_\_\_ Position \_\_\_\_\_

Date You Began This Job: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Supervisor # \_\_\_\_\_

Monthly Income:\$ \_\_\_\_\_ Position \_\_\_\_\_

Date You Began This Job: \_\_\_\_\_

Previous Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Supervisor # \_\_\_\_\_

Monthly Income:\$ \_\_\_\_\_ Position \_\_\_\_\_

Date You Began/Ended This Job: \_\_\_\_\_

Previous Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Supervisor # \_\_\_\_\_

Monthly Income:\$ \_\_\_\_\_ Position \_\_\_\_\_

Date You Began/Ended This Job: \_\_\_\_\_

Property Address: \_\_\_\_\_ Date: \_\_\_\_\_

Describe other income applicant wants considered: \_\_\_\_\_

**Other Occupants:** (Names of all persons (children/adults) who will occupy the property without signing the lease)  
(Continue on separate page if more than three)

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Gender: \_\_\_\_\_

Soc. Sec. # \_\_\_\_\_ Birthdate: \_\_\_\_\_ DL or ID# (if applicable) \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Gender: \_\_\_\_\_

Soc. Sec. # \_\_\_\_\_ Birthdate: \_\_\_\_\_ DL or ID# (if applicable) \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Gender: \_\_\_\_\_

Soc. Sec. # \_\_\_\_\_ Birthdate: \_\_\_\_\_ DL or ID# (if applicable) \_\_\_\_\_

**Emergency Contact:** (contact person over age 18 who will not be living with you)

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: (Hm) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Wk) \_\_\_\_\_

**Your Vehicles:** (List all vehicles to be parked on the property)

Type: \_\_\_\_\_ Make: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

Type: \_\_\_\_\_ Make: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

Type: \_\_\_\_\_ Make: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

**How did you find us?**

Internet Site  Newspaper  Yard Sign  Other

Were You Referred?

Brokers Name: \_\_\_\_\_

Agents Name: \_\_\_\_\_ Phone# \_\_\_\_\_

**Will you or any occupant have an animal?**  Yes  No

Type and Breed Name Weight Age Neutered? Declawed? Shots Current?

\_\_\_\_\_  Yes  No  Yes  No  Yes  No  Yes  No

\_\_\_\_\_  Yes  No  Yes  No  Yes  No  Yes  No

**Your Rental/Criminal History:** (check box if applicable. We may need to discuss more facts before making a decision)

(You represent the answer is "No" to any item not checked below.)

Have you, your spouse or any occupant ever:  Been evicted or asked to move out?  Moved out of a dwelling before the end of the lease term without the owner's consent?  Declared bankruptcy?  Been sued for rent?  Been sued for property damage?  Been charged, detained or arrested for a misdemeanor, felony or sex crime that has or has not been resolved by conviction, probation, deferred adjudication, court ordered community supervision or pre-trial diversion? Please indicate the year, location, and type of each offense other than those resolved by dismissal or acquittal.

**Authorization & Representation:** Applicant authorizes Landlord and Landlords agent, at any time before, during, or after any tenancy, to: (1) obtain a copy of applicants credit report; (2) obtain a criminal background check related to applicant and any occupant; and (3) verify any rental or employment history or verify any other information related to this application with persons knowledgeable of such information. Applicant represents that the statements in this application are true and complete. Applicant understands that providing false or inaccurate information is grounds for rejection and a breach of any lease.

\*Print Name: \_\_\_\_\_ Print Name: \_\_\_\_\_

X \_\_\_\_\_ Date \_\_\_\_\_ X \_\_\_\_\_ Date \_\_\_\_\_